

Dear ICIM Exhibitors,

I am so glad each of you can join us for our conference coming up in September. This letter is meant to give you more details, but never hesitate to [contact me at 419-358-0273](tel:419-358-0273) or wendy@icimed.com if you have any questions.

Please make your hotel reservations as soon as possible, and please specify that you are in the “ICIM Room Block” for our special rate of \$124. The number to call for reservations is 248-680-9797.

We will not be charged for electricity at this meeting, and if you need to plug in, you should bring your own extension chord.

We are welcome to begin our set up at **4:00pm on Thursday**. We can continue setting up through 12:00am. Corporate Sponsors will get 8ft tables and all other tables will be 6ft. Positions will be on a first come, first serve basis. Break down will be **Saturday afternoon**, as soon as the last break is over (approximately 5:00).

The hotel has a very small storage area, so they have asked us to arrange to ship our boxes to arrive on September 20. Please mark each box clearly with the name of your company and ICIM, the date of our set up (Sept 20), and attn: Meghan Russell, our sales manager. Send it to the Marriott Detroit-Troy, 200 W Big Beaver Rd, Troy, MI 48084.

I’ve included schedules so that you can see when the break times are. As usual, we have made sure each break is 45 minutes, and we will provide refreshments in the exhibitor hall.

Other Highlights: At 8:00am Friday morning we will have a **feedback meeting** with our Corporate Sponsors and others who would like to attend in the lounge area of the exhibitor hall. Friday night all are invited to **party in the exhibitor hall** to the sounds of Dr. Richard Tapert and Tumbao Bravo, a latin band . This party is a great social time, and we hope it builds relationships in ICIM that are based on positive interaction and fun times together.

Remember; it’s never too late to become a Corporate Sponsor of ICIM. I’ve included a Corporate Sponsor Registration Form for each of you who are not yet sponsors. Corporate Sponsors have prime placement at the meetings, website visibility, and special access to our board and members. We invite you to join with us in this relationship at any time.

I really look forward to meeting each of you, and seeing those of you who have already become my friends by now.

Wendy Chappell

International College of Integrative Medicine

09/21/07

Open Airwall for reception

Grand Ballroom

